



STEELS CREEK COMMUNITY CENTRE, INC.

Located at: 699 Steels Creek Road, Steels Creek
Postal address: PO Box 72, Yarra Glen VIC 3775

Committee Meeting Minutes

8th August 2022

7 p.m.

Welcome: -Maree Rothwell President

Present: -Maree Rothwell, Keith Montell, Ivan Filsell, Keith Montell, John Brand

Apologies: - Peter Benda Mark Newell,

Minutes from the previous meeting: - Accepted as correct

Moved Maree Rothwell **Seconded** Keith Montell

Correspondence: -:

Maree Received an Email from Yarra Ranges Shire: Lease will be due in 2023

Bendigo Bank Statements –

Jolly Thing invoices –: It was noted that we still don't have JT editor, and this will impact sponsorship from Yarra Glen Auto repairs and Hoogies

Treasurers Report

- SCCC now deregistered for GST
- Bendigo bank to be set up for online banking to allow payments to be approved by multiple signatories without having to rely on cheques. **Action : JB to organize with Bendigo Bank.**

Centre charges to be raised to \$5 across the board. Discussion on tiered pricing option but this was considered too complex. Keith to draft notice for grapevine for Kerri to include in next grapevine **Action: Kerry and Keith**

Moved Maree Rothwell **Seconded** John Brand

General Business: -

Grounds maintenance –

- **Elm trees:** council needs to be notified about remaining trees and to remove in one go rather than coming back for individual trees. **Action : Maree: contact council**
- **Front fence** needs to be repaired after tree fallen on it.: **Action Maree Contact Council**
- **Community Noticeboard** was damaged and never replaced – needs to be replaced. Suggest including book swap in replacement if possible. Need to organize this with the council. **Action Maree: speak with council**
- Revamp of front garden area: Maree and Kerry have some idea: to discuss further at next meeting **Action : Agenda next meeting**
- Ivan busy Bee day: will need to have one in September or October **Action: JB hand mowing :**

Jolly Thing & Grapevine –

- Georgie Carrol does not want to take up the editor position for the Jolly Thing. Feels that she needs more support to do this rather than all on her own.
- Reduce number of JT publications to 4 per year (seasonal) **Action : Maree search for new editor**
- Will now include sponsors logos in the grapevine as well as the JT

Cleaning –

- Continue with Judy/Garden Fairy cleaning for the moment. Once she decides not to continue, we will put out the word to see if there is interest from anyone else.
- Cleaning and cleaning supplies form the bulk of the operational costs for the center

Sponsorship and funding/grants -

- Wombat theme to be used as an anchor for applying for community recovery grants. We will do Open Day on 23rd Oct
- **Action Maree**
- JB to investigate with Alex Augustine publishing rights and royalties on Andrew Chapmans book **Action JB**

- Maree to coordinate council and community recovery grant submissions: **Action Maree**
- JB to add sponsorship logos for Hoogies and Yarra Glen Automotive to The Grapevine and Facebook if possible: coordinate with Kerrie and Maree **Action: JB, Maree, Kerry**
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- Discussion about possible new noticeboards with sponsorship from local businesses. Different levels of sponsorship according to the size of the display, We will discuss this further at next meeting **Action: agenda next meeting**
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- **Use of Centre** We need to increase the use of the center from paying hirers. Current: Annual cattle group lunch, St Andrews Pony Club, casual use by a ballroom dancing couple We had a local family use the centre for a children's birthday party: were happy with \$150 cost: did comment we need more brooms and mops. **Action** : Promote on The Grapevine , contact Walking groups, cycling clubs other pony and horse riding clubs **Action Maree and Kerry**

AGM -

- Date set for 8th Sept 7:30
- Kerri to advertise in next grapevine

Website and communications –

- Graham Rothwell will take over website admin. JB to check again with alternative option given by Kerri as a potential backup.

Other development proposals

- Ivan to coordinate council submission for toilets linked to use of steels creek path. Identify options for location and configuration (include drinking water for example?) **Action: Ivan**

Centre maintenance

- Defib installer to be approached to see if we can do free community training in defib use. **Action Maree to coordinate.**
- Look at possibility of having community event linked to the training as a small fundraiser – Action **Maree to investigate**
- Air conditioners need maintenance. Not a simple issue of cleaning filters – need to have units disassembled for full condenser clean. **Action : Maree organize**

Committee membership-

- Tom and Kate have expressed interest as has Ron and Denise next door. Keep in the loop and communications for AGM to see if they will join the committee

Any other business: -Nil other business

Next Meeting: -AGM 8th Sept 2022 730pm

Meeting Closed: -830pm

Agenda Items for follow-up for next meeting

Financials:

Bendigo Bank online banking access

Centre fees increase

General Business:

Grounds Maintenance: elm trees, driveway, soft fall mulch, Fence, notice board, front area revamp, Busy Bee day

Sponsorship: grants, business on the noticeboard,

Grants: RCRC Grant info, other grant opportunities

Centre use; opportunities for increased use and income \

AGM report

Website update

Public toilets at SCCC

Air conditioner servicing

First aid Defib training

Action items

JB

Bendigo Bank online account access

Sponsorship Logos onto Facebook and The Grapevine

Hand mowing while Ivan is away

Andrew Chapman book

Steels Creek Community Centre, Inc.

Maree

Sponsorship Logos for Facebook

Grounds: elm trees, driveway, Softfall mulch, noticeboard, and fence repair

JT editor: search!

Contact bushwalking, horse riding groups re-use of centre

Get costings for the first aid and defib training

Air conditioning servicing

RCR Grant and Womtober open day

Kerry

Sponsorship logos for The Grapevine

Advertise multiple uses of centre on grapevine with costings

Ivan

Follow up on public toilet and drinking water project in

Steels Creek