



STEELS CREEK COMMUNITY CENTRE, INC.

699 Steels Creek Road, Steels Creek, VIC 3775

Committee Meeting Minutes 12th February 2024

Meeting opened: 07:02pm

Welcome: Maree Rothwell

Present: Maree Rothwell, Ivan Filsell, Mary Shiel, Kerry Guthrie

Apologies: JB, Peter Benda, Mark Newel

Minutes from previous meeting: Moved: Mary Seconded: Ivan **Accepted**

Matters arising from previous minutes:

- **Garden & Centre clean up** – Many thanks to Ivan and Maureen for their amazing effort in cleaning the centre. **No Further Action**
- **Outdoor lighting** – Request for a floodlight to replace the fluro on corner of Centre made to council but no action to date. **ACTION: Maree to follow up on work order with the council**
- **Front fence & garden** – garden area needs to be cleaned up before the fence is replaced. **ACTION: Maree to email council with full details of work required, copying in Ivan who will continue follow up.**
- **Exchange Hub signpost** – limited support for the Exchange Hub at this time. Deemed not necessary to outlay for signpost. **No Further Action**
- **Office desk** – collected. **No further Action**
- **Floor polisher** – following Ivan and Maureen's clean, it was decided a polish of the floors was not required. **No Further Action**
- **Coffee machine** – sold. **No Further Action**
- **Sponsorship** – anyone willing to take on sponsorship opportunities?
ACTION: Maree to speak to garden supplies centre.
- **Vege cart** – muted response to the enquiry of obtaining the cart. Agreed to not follow up again. **No Further Action**

- **Website** - Final check of information is still required. **ACTION: Maree, JB and Graham R to finalise and then contact Greg Bourne regarding ongoing maintenance.**
- **Garden Group** – Annual invoice of \$600 for Centre use left for collection. **No Further Action**
- **Acoustic Insulation** – large scale project that would require a grant application plus input from Council. Agreed to shelve this idea as we do not feel the acoustics are problematic. We note that the acoustic complaints have come a small number of Centre users, with the majority not having any major issues. Should it be raised by others in the future, quietly suggest they do the research for quote and grant options. **No Further Action**
- **BBQ** – thank you to Bob and Dianne Curtis. **No Further Action**

Correspondence In:

- Email from SC Landcare regarding YRC Building Community Resilience. (See discussion point under General Business)

Correspondence out:

- Nil

Treasurers Report: Full report emailed to all committee members

Items of note are as follows;

- We took a hit on insurance which was most of our expenses so far. Questions were asked about what our policy covers – Was it just Public Liability or did it include contents and/or buildings. **ACTION: JB to confirm what our insurance policy covers.**
- Income it still good for the Centre use and hire fees
- There is some cash still to bank but will be deposited shortly. Other than that, we are looking relatively ok.
- Did we decide on \$600 yearly fee for the garden club? **Yes and invoice has been left for their collection and payment.**

Moved: Kerry Seconded: Maree **Accepted**

General Business:

- **Lease** – Yarra Ranges Council lease has been signed and submitted. **No Further Action**

- **Window gaps** – the windows across the front of the Centre do not close properly due to being painted shut at some point in the past and general movement of the building. There are now gaps that allow “bugs”/“creepy crawlies” to which we need a solution. Fly wire will not work on the inside because the windows are not flush to the frames. Not possible on the outside due to heritage constraints. Suggestion is to fill the gaps with some kind of Polyfilla (or like). **ACTION: Maree to include a query on the sealing of the windows in the email regarding the front fence and lights.**
- **Window cleaning** - Is Peter still able to clean the windows as previously indicated? **ACTION: Peter to confirm either way**
- **Christmas dinner** – joint Christmas celebration between Centre committee and Tennis & Social Club committees was enjoyed by all. Agreed we should do it again for this year. **No Further Action**
- **WhatsApp Group** – A WhatsApp Group has been set up for the committee. (Please download the app to your phone or tablet if you do not currently have it installed). Please post documents, questions, agenda items, meeting times and so on in the chat. Suggest we set up another group chat with the designated contact for each of our groups.
- **Yarra Ranges Council** – Andrew Guthrie, President of SC Landcare has been liaising with Kelly Hofert (YRC Project Officer: Community Recovery – Community & Business Recovery) on a landcare project and in the course of those conversations, Kelly asked the question of could the council help the SC community in helping to build resilience in emergency events. Approaches have been made by council in the past along these lines but it has deemed not to be advantageous at that time. The valley community has changed quite significantly over the past few years and it may be time to review our thoughts on this issue. Agreed that engaging with council on this might now be more beneficial. Also include our “Welcome to Steels Creek” info pamphlet (created by Erin-Maree O’Neil & Kerry G) as part of the discussion. **ACTION: Kerry to talk to Andrew about arranging a discussion meeting with Kelly (including Maree R and Erin-Maree O’Neill) to find out if this is something we could potentially work on.**

Any other business:

- **Steels Creek Day** – the date for this year's community get together will be 20th October 2024. Need to think about what form this day/afternoon will take and discuss at the next meeting. ACTION: All committee members to note the date and come up with suggestions on format.
- **Jolly Thing** – all the information is still with Morgan Calder. ACTION: Maree to collect from Morgan.

Next Meeting: 15th April 2024 @ 07:30pm

Meeting Closed: 08:12pm